

College Council

3:30 p.m. – 5:00 p.m.

November 10, 2009

Attendees: Dean Bingham, Russ Fillner, Jennifer Skartveit, Suzanne Hunger, Janice Bacino, ~~Art Warner~~, Steve Lewis, Wyatt Conard, Sarah Dellwo, ~~Jean Schneider~~, Brandi Foster, Mike Brown, Jeff Block, Kevin Brockbank, ~~Mike Ceartin~~; Recorder: Winnie Strainer

Agenda Items:

College Mission Statement Development

- Trudi Paaso will represent staff on the Mission Statement Task Force
- Winnie will email Art for name of the faculty member
- The first meeting of the Task Force will be determined after all members have been determined

Information Items from Facilities & Plant:

- Long Range Building Plan: November 17th a meeting will be held in room 002/003 on the Donaldson campus
 - Russ reviewed information that will be discussed at the meeting
 - The group discussed the long range building plans
 - Brandi discussed that the more we can tie long range building plans to a process the more we can tie it into Accreditation
- Cliff Funding Report was reviewed
 - Russ reviewed that we should be receiving more funds than we are currently receiving
 - We have to ensure that we continue to have students
 - This is everyone's responsibility
 - Furloughs are a real possibility on larger campuses in MT
 - We would have to maintain an 800 FTE to not have a shortfall
 - Our tuition will stay the same next year and the larger institutions will increase 3%

ACTION ITEM: IPEDS Report copies for all Council members; review of report

- Valerie Osborne is on-board and currently working with Deb Hansmann for training purposes in anticipation of Deb's retirement at the end of December
- Russ reviewed the card key entry test that will occur over the summer 2010
- Campus Security was briefed
- Temporary hire positions were reviewed

Lincoln Public School:

- Reviewed the email from Laurie, Principal of Lincoln Public School re: items they are interested in receiving assistance in
 - Distance Learning
 - Dual Credit
 - Continuing Ed classes for the Lincoln community

Learning Outcomes Assessment:

- Brandi reviewed current information
- The first step has been completed and is now at the point of assessment
- Important that non-academic components assess outcomes also
- How can we as an institution really improve and show that we are doing what we say we are
 - How do we as a committee start that dialogue?
 - Funding surveys and tests for the non-academic components
 - What is the best way to assess learning outcomes?
- Validates what we are doing
- We are very poor at demonstrating what we are doing but the Accreditation process is helping us improve
 - Outcomes determine what is working and would help during the funding process
 - The group discussed examples of how to assess learning outcomes
 - Jennifer suggested that assessing first semester students and then assessing them again 2 years late is a good idea

ACTION ITEM: Best practices and areas that have the data have gone about assessing

ACTION ITEM: Make a budgetary commitment to fund institution-wide learning outcomes assessment testing as a pilot project in various areas; exit testing

Institutional Committee Goals (Standing Agenda Item):

- Areas will bring the goal setting and mission statements to meeting for discussion

Items for the next meeting:

- Defining Strategic Development
- Mission statement for the College Council
- The agenda items should come from all Council members

Miscellaneous Items:

- Jeff briefed IT information about the computer labs
- There will be two half-labs in Fall 2010
- Jennifer asked what students are going to do without a lab for Spring 2010
- The group discussed class scheduling

Meeting adjourne